

**BY ORDER OF THE COMMANDER,  
PACIFIC AIR FORCES**



**AIR FORCE INSTRUCTION 14-105**

**PACIFIC AIR FORCES COMMAND  
Supplement 1**

**17 JANUARY 2003**

**Intelligence**

**UNIT INTELLIGENCE MISSION AND  
RESPONSIBILITIES**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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(Capt Michael K. Olsen)  
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(Lt Col Daniel J. Bourson)  
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This instruction supplements AFI 14-105, dated 3 June 2002 and applies to all Pacific Air Forces (PACAF) units and members. This publication does not address all missions and responsibilities of PACAF groups and squadrons performing specialized intelligence functions. This supplement applies to the Air Force Reserve (AFR) and their units. This supplement applies to the Air National Guard (ANG) units and members when included in ANGIND2.

**SUMMARY OF REVISIONS**

This is a revision of AFI 14-105, PACAF Supplement 1 dated 7 May 1999. It incorporates procedures formally published in PACAFI 10-203 and provides guidance for Unit Support/Readiness Responsibilities, Intelligence Systems, Intelligence Reception Planning, the Blood Chit Program, and the Contingency Intelligence Network (CIN). Request for waivers to this supplement will be forwarded to HQ PACAF/INXU (Unit Support), describing the specific requirement and explaining why a waiver is needed. If approved, a waiver stays in effect for the life of the publication unless HQ PACAF/INX specifies a shorter period of time, cancels it in writing, or issues a change that alters the waiver. *This document is substantially revised and must be completely reviewed.*

**AFI 14-105, 3 June 2002, is supplemented as follows:**

1.1.1.1.1. (Added) Be familiar with, and when applicable determine subordinate unit intelligence missions, responsibilities, operations plans (OPlans), concept of operations (CONOPS), Standard Operating Procedures (SOPs) and requirements needed to meet their mission, objectives, and goals.

1.1.1.2.1. (Added) Staff Assistance Visits (SAVs) are conducted at the unit's request. SAVs provide an objective look at intelligence programs, procedures and responsibilities as outlined in AFI 14-105, this supplement, and other applicable instructions. Operational Support Squadron/Flight SAV requests must be approved by the unit's Operations Group commander. SAVs should normally be conducted a minimum

of 90 days prior to IG Combat Employment Readiness Inspections (CERI) and 120 days prior to IG Unit Compliance Inspections (UCI). Requests for SAVs should be submitted via message or e-mail to HQ PACAF/IN no later than 60 days prior to desired visit date. Send info copies to HQ PACAF/IGI/IGO/IGOC/INX/INXU//, appropriate NAF SIO, and the requestor's chain of command. SAV team members require access to secured areas for which they are cleared, government vehicle (GOV) support and exemption from wear of nuclear, biological, and chemical ground crew ensemble during exercise play. The requesting unit's OSS commander and SIO will receive a written SAV report approximately 30 days after the visit.

1.1.1.2.2. (Added) Numbered Air Force personnel will augment MAJCOM SAV team as often as possible. Personnel tasked to perform these duties must be fully knowledgeable in theater operations as well as the area they are assisting in.

1.1.1.3.1. (Added) Coordinate command intelligence assignments and PCS enroute training to ensure minimum loss of continuity. Forward officer job data to AFPC NLT 9 months prior to vacancy to ensure maximum overlap of outbound/inbound personnel.

1.1.1.4.1. (Added) Validate hardcopy and softcopy dissemination requirements, coordinate the ordering of products, and assist units with requirements for deployments outside of the area of responsibility (AOR).

1.1.1.4.2. (Added) This listing will be posted on SIPRNET on the PACAF Intelligence Unit Support Homepage (INXU).

1.1.1.5.1. (Added) Monitor command exercise schedule. Determine intelligence exercise Manning requirements. Source intelligence augmentee positions. Request manning for unsourced positions. Develop and coordinate unit type code (UTC) manning requirements and time-phased force and deployment data (TPFDD) requirements with SIOs for existing Concept Plan (CONPlans)/OPlan. Assist the NAF SIOs in developing exercise objectives.

1.1.1.6.1.1. (Added) Develop command intelligence systems architecture. Coordinate systems support with communications personnel and ensure systems are deployable and that beddown bases are equipped and manned with proper communications equipment/dedicated lines to service deployed equipment. Foster reachback and IO technologies. Coordinate architecture with MAJCOM cross-functional POCs (e.g. DO, SC, etc.)

1.1.1.6.1.2. (Added) Oversee the fielding and use of ground stations for the processing, exploitation and dissemination of imagery and signals derived data.

1.1.1.6.1.3. (Added) Ensure systems connectivity, equipment support, and communications infrastructure support (primary and secondary) exists for all intelligence workcenters, including locations for deployed units. If not, document requirements as LIMFACs in the intelligence annex to the Base Support Plan and coordinate with NAF SIO for solutions on funding and equipment issues.

1.1.1.6.1.4. (Added) Ensure regular feedback on systems performance is solicited from each NAF and OSS. Analyze feedback and disseminate common systems problems/solutions to theater intelligence organizations.

1.1.1.8.1. (Added) Implement USPACOM RFI/PR policy as specified in the USPACOM Tactics, Techniques and Procedures (PTTP) for Intelligence. During peacetime and/or armistice conditions, monitor and coordinate follow-up status reporting of unit RFIs/PRs. Ensure status of each RFI/PR is reported periodically.

1.1.1.8.2. (Added) Review each request and accomplish appropriate RFI/PR modification/non-validation decision within PTTTP timelines commensurate with RFI/PR priority code. Ensure units use every resource to answer questions at lowest level.

1.1.1.8.3. (Added) Requests for US or Allied order of battle fall outside the scope of intelligence information as defined by Joint Pub 1-02 and AFI 13-1 AOC vol 3 and will not be handled through RFI/PR channels. Contact appropriate theater J3 for blue forces order of battle.

1.1.1.9.1. (Added) Provide SSO Program Reviews annually or as deemed necessary by MAJCOM SIO/SSO. Provide guidance on system/network security, system accreditation, SCIF/T-SCIF/TSWA accreditation, TEMPEST compliance, emergency destruction, and SCI access requirements. Provide training for SSO personnel, SSRs, ISSOs, and ISSMs. Conduct annual SAVs (or when deemed necessary) IAW DoD 5105.21-M-1 and USAFINTEL 201-1.

1.1.1.10.1. (Added) HQ PACAF/INXU is responsible for developing IG inspection criteria as defined in PACAFD 90-207.

1.1.1.11.1. (Added) Oversee the reserve support program and coordinate with XOI-RE and ARPC as required.

1.1.1.11.1.1. (Added) Conduct PACAF unit Military Personnel Appropriation (MPA) and Reserve Personnel Appropriation (RPA) annual data call, validate inputs, and submit requirements to AF/XOI-RE.

1.1.1.11.1.2. (Added) Assist with IMA issues and monitor the status of performance reports, Promotion Recommendation Forms (PRF), awards and decorations as required.

1.1.1.11.1.3. (Added) Coordinate with Reserve Support Team (RST) Chiefs to ensure IMAs are familiar with award programs.

1.1.1.11.1.4. (Added) Assist IMA personnel, PACAF IMA Unit Program Managers and RST Chiefs with the identification and scheduling of required formal intelligence training through HQ ARPC in support of wartime position requirements.

1.1.1.11.1.5. (Added) Facilitate coordination between HQ PACAF Units, their IMAs, and the RST Chiefs to ensure early scheduling of Annual Tour (AT) dates.

1.1.1.11.1.6. (Added) Ensure IMAs have completed or scheduled FY Inactive Duty Training (IDT) and AT assignment requirements before approving MPA or RPA tours.

1.1.1.11.1.7. (Added) Coordinate security clearance requests for units/IMA to AIA as necessary.

1.1.1.11.1.8. (Added) Ensure PACAF IMAs maintain eligibility requirements to fulfill duty obligations including physical fitness, dress and appearance, security clearance, training and education (duty position, upgrade, ancillary, and PME), mandatory FY IDT and AT requirements.

1.1.1.11.1.9. (Added) Maintain IDT, AT, MPA, and RPA completion records for PACAF IMAs.

1.1.1.11.1.10. (Added) Coordinate IMA billet adds, changes, or deletions with the unit of concern, PACAF/XP, and XOI/RE as required.

1.1.1.11.2. (Added) Manage the reserve support program for assigned IMAs. Coordinate with HQ PACAF Functional Managers and IMAs to determine annual training dates. Forward training reports (if applicable) and ensure annual reports and awards (if applicable) are generated for each individual. Ensure IMAs receive annual training and are qualified to fill wartime positions. Coordinate LIMFACs with NAF and HQ PACAF/IN Functional Managers.

1.1.1.11.3. (Added) Above Wing level (e.g. NAF, AIS) IMA Program Managers will:

1.1.1.11.3.1. (Added) Coordinate with RST Chiefs, IMA supervisors, and IMAs to ensure all IDT and AT requirements are met.

1.1.1.11.3.2. (Added) Submit security clearance requests for IMA NLT two weeks prior to tour start date to the PACAF IMA Program Manager.

1.1.1.11.3.3. (Added) Notify RST Chief and the PACAF IMA program manager immediately upon recognition of an IMAs inability to meet duty position eligibility requirements including physical fitness, dress and appearance, security clearance, training and education (duty position, upgrade, ancillary, and PME), mandatory FY IDT and AT requirements.

1.1.1.11.3.4. (Added) Submit, with justification, requests for changes, additions, or deletions to IMA billet authorizations to the PACAF IMA program manager.

1.1.1.11.3.5. (Added) Submit annual MPA and RPA projections IAW the PACAF IMA program manager's annual data call.

1.1.1.11.3.6. (Added) Forecast funding to cover requested IMA MPA travel and per diem costs.

1.1.1.11.3.7. (Added) Coordinate with IMA supervisors and RST Chiefs to update the IMA Administrative Data, Production and Training Plan Worksheet and submit changes via a Quarterly IMA Update (RCS: PAF-INX(Q)0302) to the PACAF IMA program manager on the first duty day of each quarter (January, April, July, October).

1.1.1.11.3.8. (Added) Track OPR, EPR, PRF, awards and decorations and ensure submittal and processing is accomplished in a timely manner. Provide status reports to individual IMA, RST Chief, and PACAF IMA program manager within 15 days of due date and when requested.

1.1.1.11.4. (Added) Above Wing level (e.g. NAF, AIS) IMA supervisors, including and IAW AFI 36-2629, will:

1.1.1.11.4.1. (Added) Maintain an IMA duty position training program to include ancillary training and documentation.

1.1.1.11.4.2. (Added) Conduct an IMA upgrade training program and maintain OJT records IAW AFI 36-2201, Developing, Managing and Conducting Training.

1.1.1.11.4.3. (Added) Coordinate with the IMA's IDT location supervisor to ensure wartime duty training is accomplished.

1.1.1.11.4.4. (Added) Forward certified AF Form 40A to the PACAF IMA program manager

1.1.1.11.4.5. (Added) Coordinate with the IMA for IDT, AT, MPA, and RPA tours, provide justification for MPA and RPA tours.

1.1.1.11.4.6. (Added) Ensure security clearance for IMA is current or submit request via the above wing level program manager NLT two weeks prior to tour start date.

1.1.1.11.4.7. (Added) Verifies IMA is aware of their responsibility to make adequate dependent care arrangements and complete an AF Form 357, Dependent Care Certification, if required.

1.1.1.11.4.8. (Added) Verifies IMA has the needed clothing and equipment for contingency deployment.

1.1.1.11.4.9. (Added) Track due dates for performance feedback and reports, PRFs, awards and decorations packages and ensure completion in a timely manner.

1.1.1.11.4.10. (Added) Notify your Above Wing level IMA program manager immediately of any changes to the IMA Administrative Data, Production and Training Plan Worksheet.

1.1.1.11.4.11. (Added) Notify your Above Wing level IMA program manager immediately upon recognition of an IMAs inability to meet duty position eligibility requirements including physical fitness, dress and appearance, security clearance, training and education (duty position, upgrade, ancillary, and PME), mandatory FY IDT and AT requirements.

1.1.1.12.1. (Added) Provide intelligence career counseling. Ensure personnel are afforded opportunity for career enhancement/growth and provided feedback on recurring basis.

1.1.1.12.2. (Added) Implement the AF mentoring program IAW AFI 36-3401.

1.1.1.12.3. (Added) Ensure IMA billets are validated requirements and are current as reflected on the UMD part C.

1.1.1.14. (Added) Provide command-wide Foreign Disclosure Office (FDO) support. Assist NAF FDO liaison officers in developing a foreign disclosure program. Provide training and staff assistance visits as required. Assist NAF FDO liaison officers in obtaining authorization for release of information to foreign nationals.

1.1.1.15. (Added) Plan and program all PACAF intelligence resources within the DoD Future Years Defense Plan. Develop and monitor services contracts for all PACAF intelligence requirements. Determine budget allocations within Cost Centers and Operating Budget Accounts. Monitors execution of Operating Budget Account Numbers (OBANs) 7412, 7413, and 7419.

1.1.1.16. (Added) Conduct annual Mutual Cooperation Program (MCP) activities with key foreign countries. Coordinate analysis and briefing requirements with host country liaison and NAFs or other intelligence organizations as required. Coordinate agenda, facility, audio-visual support, and billeting arrangements with designated host country liaison, NAF and other organization POCs.

1.1.2.1.1. (Added) Coordinate through OG/CC to ensure resources are designated for intelligence personnel and processed through yearly financial plan (FINPLAN) input. Coordinate intelligence requirements and issues through appropriate NAF SIO.

1.1.2.1.2. (Added) Assist all subordinate units in satisfying intelligence resource requirements.

1.1.2.2.1. (Added) Provide intelligence career counseling. Ensure personnel are afforded opportunity for career enhancement/growth and provided feedback on recurring basis.

1.1.2.2.2. (Added) Implement the AF mentoring program IAW AFI 36-3401.

1.1.2.2.3. (Added) OSS level intelligence IMA Program Managers will:

1.1.2.2.3.1. (Added) Coordinate with RST Chiefs, IMA supervisors, and IMAs to ensure all IDT and AT requirements are met.

1.1.2.2.3.2. (Added) Notify RST Chief and the PACAF IMA program manager immediately upon recognition of an IMAs inability to meet duty position eligibility requirements including physical fitness, dress and appearance, security clearance, training and education (duty position, upgrade, ancillary, and PME), mandatory FY IDT and AT requirements.

1.1.2.2.3.3. (Added) Submit, with justification, requests for changes, additions, or deletions to IMA billet authorizations to the PACAF IMA program manager with a courtesy copy to your NAF program manager.

1.1.2.2.3.4. (Added) Submit security clearance requests for IMA NLT two weeks prior to tour start date to the PACAF IMA Program Manager.

1.1.2.2.3.5. (Added) Submit annual MPA and RPA projections IAW the PACAF IMA program manager's annual data call.

1.1.2.2.3.6. (Added) Coordinate with IMA supervisors and RST Chiefs to update the IMA Administrative Data, Production and Training Plan Worksheet and submit changes via a Quarterly IMA Update (RCS: PAF-INX(Q)0302) to the PACAF IMA program manager on the first duty day of each quarter (January, April, July, October).

1.1.2.2.3.7. (Added) Track OPR, EPR, PRF, awards and decorations and ensure submittal and processing is accomplished in a timely manner. Provide status reports to individual IMA, RST Chief, and PACAF IMA program manager within 15 days of due date and when requested.

1.1.2.3.1. (Added) Develop policy/guidance on subordinate squadron deployment operations, to include home station backfill.

1.1.2.3.2. (Added) Ensure OSS assigned 1N4XX/1N5XX SIGINT personnel are employed in a manner, which best utilizes their expertise, use of SIGINT tools, and enhances Intelligence support to the wing.

1.1.2.3.2.1. (Added) 1N4XX duties should include but are not limited to: providing SIGINT support to weekly Wing CC updates, ensure SCI information is sanitized to a releasable reporting level, conducting daily analysis of SIGINT information and incorporating analysis into the daily intelligence picture, providing an all source perspective to Wing decision makers.

1.1.2.3.2.2. (Added) 1N5XX duties should include but are not limited to: providing ELINT support to weekly NAF/Wing CC/staff updates, keeping a situational awareness picture available via the GALE-LITE Tactical Data Processor fed with data from the PACOM Network Initiative (LAN), the Tactical Receive System and AN/CYZ-24 "TIBS" receiver, being intimately familiar with the Electronic Order of Battle situation at all times, analyzing unfamiliar indications and Radar/system anomalies, conducting trend analysis of known emitters and assisting in the preparation of tactics and intelligence training, and utilizing intelligence databases such as WINGS/WRANGLER, MATCHLITE, and any others (national, theater, and locally) as necessary for mission accomplishment.

1.1.2.3.2.3. (Added) Ensure facilities and resources are available to facilitate the processing and analysis of information utilized by 1N4XXs and 1N5XXs.

1.1.2.5.1. (Added.). Maintain, review, and post indices and bulletins.

1.1.2.10.1. (Added.). Ensure training and duty execution for billet monitors, Special Security Representative (SSR), and Information System Security Officer (ISSO).

1.1.2.13.1.1. (Added) Maintain listing of documents required for deployment. Ensure currency of products maintained for mobility and contingency operations.

1.1.2.13.1.2. (Added) Obtain required intelligence products. The primary method of dissemination of intelligence products is INTELINK. If hardcopy, CD-ROM or other products are required, submit request either by e-mail (preferred), message, fax or regular mail to HQ PACAF/INXU. Your request must include the following:

- 1.1.2.13.1.2.1. (Added) Requesting organization.
- 1.1.2.13.1.2.2. (Added) Point of contact (the account manager).
- 1.1.2.13.1.2.3. (Added) DSN number.
- 1.1.2.13.1.2.4. (Added) DIA account number.
- 1.1.2.13.1.2.5. (Added) Document number (short title).
- 1.1.2.13.1.2.6. (Added) Document title (with title classification).
- 1.1.2.13.1.2.7. (Added) Production agency (i.e., NAIC, DIA, MCIA) or author of document (if production agency unknown).
- 1.1.2.13.1.2.8. (Added) Date of publication.
- 1.1.2.13.1.2.9. (Added) Classification of document.
- 1.1.2.13.1.2.10. (Added) Quantity of document desired (more than 1 copy requires justification).
- 1.1.2.13.1.2.11. (Added) Date desired (not mandatory, must be justified if used).
- 1.1.2.13.1.2.12. (Added) Medium desired (CD-ROM will be ordered unless hardcopy specifically requested with valid justification).
- 1.1.2.13.1.3. (Added) Maintain a product request suspense file to track the status of intelligence product requests. Notify HQ PACAF/INXU if the document has not been received within 60 days. Include the unit DIA account number, requested document title, document number, date, and producer in the notification.
- 1.1.2.13.2.1. (Added) DIA account holders will submit customer information to the Command Dissemination Manager, HQ PACAF/INXU whenever changes occur. This information includes:
  - 1.1.2.13.2.1.1. (Added) Changes to unit SII inputs.
  - 1.1.2.13.2.1.2. (Added) Appointment letters for primary and alternate intelligence reference materials managers (account managers).
  - 1.1.2.13.2.1.3. (Added) Collateral and compartmented mailing addresses.
  - 1.1.2.13.2.1.4. (Added) Plain language and compartmented message addresses.
  - 1.1.2.13.2.1.5. (Added) Level of accreditation (Secret or Top Secret, collateral or SCI) for receipt of materials.
  - 1.1.2.13.2.1.6. (Added) Primary, lateral, and subordinate units supported.
  - 1.1.2.13.2.1.7. (Added) Geographic regions of responsibility (including deployment locations).
  - 1.1.2.13.2.1.8. (Added) Current mission statement.
- 1.1.2.16.1. (Added) HQ PACAF Foreign Disclosure Office (FDO) is the focal point for all matters involving foreign disclosure that affect PACAF Air Force units. All foreign national requests for information, whether classified or sensitive unclassified military information, and all foreign visits to US facilities will be processed through appropriate foreign disclosure channels IAW AFI 16-201 and PACAF Sup 1; Disclosure Of Military Information To Foreign Governments And International Organizations.
- 1.1.2.16.2. (Added) To expedite the foreign disclosure processes, NAF Commanders may appoint a Foreign Disclosure Officer(s). The appointment will be made in writing and submitted to the HQ PACAF

FDO. To ensure effective and accurate implementation of National Disclosure Policies, NAF FDOs will be trained by SAF/IAD or HQ PACAF FDO prior to authorizing disclosure of information or visit requests. NAFs not appointing local FDOs will process all disclosure and visit requests directly through HQ PACAF FDO.

1.1.2.16.3. (Added) NAF FDOs will submit a Foreign Disclosure Report to HQ PACAF FDO on a quarterly basis (RCS: PAF-INX(Q) 9709) Foreign Disclosure Quarterly Report. HQ PACAF FDO is responsible for maintaining an electronic database for all releasability issues in the PACAF AOR. The report will not be releasable to foreign nationals. Report will contain information outlined in AFI 16-201 PACAF Sup 1. The report can be forwarded by message, fax, or e-mail.

1.1.2.18.1. (Added) Prepare written instructions. Formalize policy and procedures in written instructions to standardize operations and provide continuity. Written instructions may be wing, group, or squadron directives, supplements, operating instructions or checklists. Review written instructions and update when necessary due to procedural changes. The SIO will ensure current written instructions are available for the following activities when applicable to unit operations:

1.1.2.18.1.1. (Added) General organization and responsibilities of intelligence section

1.1.2.18.1.2. (Added) Internal intelligence training program

1.1.2.18.1.3. (Added) Self-assessment procedures

1.1.2.18.1.4. (Added) Exercise scenario development and evaluation procedures

1.1.2.18.1.5. (Added) Emergency Action plans and procedures (e.g. natural disaster, civil disturbance)

1.1.2.18.1.6. (Added) Contingency/Crisis/Wartime workcenter relocation and operating procedures

1.1.2.18.1.7. (Added) Beddown and reception procedures

1.1.2.18.1.8. (Added) Intelligence Oversight Program

1.1.2.18.1.9. (Added) External intelligence training program

1.1.2.18.1.10. (Added) Aircrew Certification/Verification Program

1.1.2.18.1.11. (Added) Geospatial Information and Services (GI&S)

1.1.2.18.1.12. (Added) RFI management

1.1.2.18.1.13. (Added) Support to Force Protection

1.1.2.18.1.14. (Added) Support to Mission Planning including Mission Folder construction/quality control

1.1.2.18.1.15. (Added) Mobility Preparation/Procedures

1.1.2.18.1.16. (Added) Briefing, Debriefing and Reporting

1.1.2.18.1.17. (Added) Unit Level Intelligence Automation

1.1.2.18.1.18. (Added) Intelligence Reference Library

1.1.2.18.1.19. (Added) Situation Displays

1.1.2.18.1.20. (Added) Target Material Development and Maintenance

1.1.2.19.1. (Added) Use PACAF PAMPHLET 90-4 as a baseline, unit-tailored checklists, and other applicable directives to develop self-assessment program.

1.1.2.19.2. (Added) Conduct self-assessments annually.

1.1.2.19.3. (Added) Persons conducting the assessment will identify deficiencies to the SIO and provide recommended corrective actions.

1.1.2.20.1. (Added) Develop effective manpower tracking system to foresee unit gains/losses. Coordinate projected officer billet vacancies with PACAF/INXF NLT 10 months prior to projected PCS. Forward quarterly manning roster of all wing and squadron intelligence personnel to NAF/AIS/AIF SIO and HQ PACAF/INXF/INXU NLT the beginning of each quarter (January, April, July, and October). NAF/AIS/AIF forward their respective quarterly manning rosters to HQ PACAF/INXF/INXU at the same time. USAFR/ANG units should forward manning roster NLT 31 January each year. Rosters will include name, rank, duty title, position number, DOR, completion date of last contingency TDY, phone number, fax number, DEROS and projected personnel gains. The letter may be mailed, faxed or transmitted electronically via e-mail (preferred) (RCS: PAF-INX(Q)9602).

1.1.2.21.1. (Added) Develop quality control procedures to ensure accuracy of situation/Order of Battle (OB) displays. Use FM 101-5-1/MCRP 5-2A, Operational Terms and Graphics unless directed otherwise by theater instructions. Displays will include, as applicable:

1.1.2.21.1.1. (Added) Air Order of Battle (AOB) (threat aircraft only)

1.1.2.21.1.2. (Added.) Missile Order of Battle (MOB)

1.1.2.21.1.3. (Added.) Threat rings for static (non-mobile) Surface-to-Air Missiles (SAM)

1.1.2.21.1.4. (Added.) Ground Order of Battle (GOB)

1.1.2.21.1.5. (Added.) Electronic Order of Battle (EOB)

1.1.2.21.1.6. (Added.) Naval Order of Battle (NOB)

1.1.2.21.1.7. (Added.) Forward Line of Own Troops (FLOT)

1.1.2.21.1.8. (Added.) Fire Support Coordination Line (FSCL)

1.1.2.21.1.9. (Added.) Selected Area for Evasion (SAFE)

1.1.2.21.1.10. (Added.) Location of Combat Air Patrols (CAP)

1.1.2.21.1.11. (Added.) Special Operations Forces (SOF) activities that impact the mission

1.1.2.21.1.12. (Added.) Nuclear, Biological, Chemical (NBC) contaminated areas

1.1.2.21.1.13. (Added.) Current day's targets or area of operations

1.1.2.21.1.14. (Added.) Downed aircrew locations

1.1.2.21.1.15. (Added.) Legend depicting all symbols and associated captions

1.1.2.21.1.16. (Added.) Classification and downgrading data

1.1.2.21.1.17. (Added.) Current As-of-Date-time

1.1.3.6.1. (Added) Maintain list of documents required for deployment. Check currency of all publications. Ensure wing/group is kept abreast of changes in mission requirements/taskings that would warrant ordering additional documents.

- 1.1.3.6.2. (Added) Organize intelligence library to permit timely retrieval of all documents and material required in support of contingency tasking.
- 2.1.1.1.1. (Added) Establish command intelligence training policy. Ensure command intelligence personnel are kept abreast of changes in training requirements, crossflow and training opportunities/deficiencies. Monitor unit intelligence training programs through Staff Assistance Visits.
- 2.1.1.1.2. (Added) **Attachment 2 (Added)**, External Intelligence Training Brief provides templates for developing threat training briefings.
- 2.1.2.1.1. (Added.). Develop an External Intelligence Training program IAW AFI 14-105, Unit Intelligence Mission and Responsibilities, AFI 14-103, Threat Recognition Training, and applicable MDS 11-2 series.
- 2.1.2.4.1. (Added) Determine the level of External Intelligence Training required by assigned aircrews according to their training status (BMC/CMR) and position assigned. Prorate training requirements based on aircrew's time on station during the training cycle.
- 2.1.2.4.2. (Added.). As part of aircrew in-processing, provide information on Unit External Intelligence Training program requirements, local intelligence capabilities and responsibilities (include facilities tour, intelligence reference materials, support to combat/contingency operations, and ISOPREP completion).
- 2.1.2.5.1. (Added.). Provide Intelligence Theater Indoctrination briefing to newly assigned aircrews which serves as their initial introduction to theater/area of operations. It will cover:
- 2.1.2.5.1.1. (Added.). Significant aspects of the current political and military situation in theater.
- 2.1.2.5.1.2. (Added.). Familiarization with the primary threat(s)
- 2.1.2.5.1.3. (Added.). Theater unique E&R considerations, including use of EPA/ISOPREP
- 2.1.2.5.1.4. (Added.). Aircrew and intelligence reporting requirements
- 2.1.2.5.2. (Added) Develop External Intelligence Training lesson plans/briefings in coordination with operational squadron intelligence personnel and OSS Weapons and Tactics office.
- 2.1.2.6.1. (Added.). For External Intelligence trainers to instruct unsupervised; they will complete a closed book test and a performance evaluation/briefing certification (measurable instructor standards) on unit airframe capabilities and employment tactics, threat systems, Visual Recognition, E&R, and collection and reporting.
- 2.1.2.7.1. (Added) The external intelligence training program manager will develop a Master Question File (MQF) that fully reflects the training objectives. The MQF will be published annually, and updated as required to reflect the most current intelligence available. Include source references for each question. Coordinate MQF with operational squadron intelligence personnel and OSS Weapons & Tactics.
- 2.1.2.7.2. (Added) Ensure 100% External Intelligence Training program objectives are met annually.
- 2.1.2.10.1. (Added.). AFTTP 3-1.2 and other applicable AFTTP 3-1 volumes should be supplemented with other publications such as Tactics Bulletins, Tactics Analysis Reports, Country Studies, etc. If conflicting information is presented in alternative sources, AFTTP 3-1.2 will be the authoritative source.
- 2.1.2.11.1. (Added.). Ensure annual aircrew testing is conducted. All personnel participating in the External Intelligence Training program will pass a closed book test with a minimum score of 85%. All missed questions will be reviewed with a certified training manger.

2.1.2.14.1. (Added.). Written evaluation will be provided to the Operations Group Commander within 30 days of the conclusion of the training cycle. The External Intelligence Training program report will contain at a minimum:

2.1.2.14.1.1. (Added.). Training objectives unsatisfied and reasons for non-accomplishment.

2.1.2.14.1.2. (Added.). Test results, by squadron.

2.1.2.14.1.3. (Added.). Trend analysis and recommended course of action, if any.

2.1.2.14.1.4. (Added.). Recommended training objectives for next training cycle.

2.1.2.14.1.5. (Added.). Training reports will be maintained for current and previous cycle.

2.1.3.3.1. (Added.). Maintain aircrew members training documentation until member PCSs from the unit.

2.2.1.1.1. (Added) Ensure Internal Intelligence Training is conducted in accordance with AFI 36-2201 Developing, Managing, and Conducting Training; and AFMAN 36-2245 Managing Career Field Education and Training.

2.2.1.1.2. (Added) Establish command intelligence training policy. Ensure command intelligence personnel are kept abreast of changes in training requirements, crossflow and training opportunities/deficiencies. Monitor the technical graduate evaluation program. Monitor unit intelligence training programs through Staff Assistance Visits. Monitor and fulfill Air Education and Training Command (AETC) allocated intelligence course quotas. US Air Force Reserve and Air National Guard units will contact the HQ Air Force Reserve Command and the National Guard Bureau respectively to address training concerns.

2.2.1.1.3. (Added) Minimum training standards for PACAF units are listed on the HQ PACAF/INXU homepage (<http://www.intel.hickam.af.smil.mil/inxu-1.html>).

2.2.1.1.4. (Added) PACAF/IN Staff IMA supervisors, including and IAW AFI 36-2629, will:

2.2.1.1.4.1. (Added) Maintain an IMA duty position training program to include ancillary training and documentation.

2.2.1.1.4.2. (Added) Conduct an IMA upgrade training program and maintain OJT records as applicable.

2.2.1.1.4.3. (Added) Coordinate with IDT location supervisor to ensure wartime duty training is accomplished.

2.2.1.1.4.4. (Added) Forward certified AF Form 40A to the PACAF IMA program manager.

2.2.1.1.4.5. (Added) Coordinate with the IMA for IDT, AT, MPA, and RPA tours, provide justification for MPA and RPA tours.

2.2.1.1.4.6. (Added) Ensure security clearance for IMA is current or submit request via the above wing level program manager NLT two weeks prior to tour start date.

2.2.1.1.4.7. (Added) Track due dates for performance reports, PRFs, awards and decorations packages and ensure completion in a timely manner.

2.2.1.1.4.8. (Added) Verify IMA is aware of their responsibility to make adequate dependent care arrangements and complete an AF Form 357, Dependent Care Certification, if required.

2.2.1.1.4.9. (Added) Verify IMA has the needed clothing and equipment for contingency deployment.

- 2.2.1.1.4.10. (Added) Notify the PACAF IMA program manager immediately of any changes to the IMA Administrative Data, Production and Training Plan Worksheet.
- 2.2.1.1.4.11. (Added) Notify the PACAF IMA program manager immediately upon recognition of an IMAs inability to meet duty position eligibility requirements including including physical fitness, dress and appearance, security clearance, training and education (duty position, upgrade, ancillary, and PME), mandatory FY IDT and AT requirements.
- 2.2.2.2.1. (Added) Individual must have attended the USAF Train the Trainer Course.
- 2.2.2.5.11. (Added) Ensure personnel are familiar with applicable plans, OPORDs, CONOPs, Base Support Plans, regulations and Operating Instructions. Review the Index 02 and Plans Index to ensure updates are incorporated into the intelligence library and training.
- 2.2.2.6.1. (Added) OSS level IMA supervisors, including and IAW AFI 36-2629, will:
- 2.2.2.6.1.1. (Added) Maintain an IMA duty position training program to include ancillary training and documentation.
- 2.2.2.6.1.2. (Added) Conduct an IMA upgrade training program and maintain OJT records IAW AFI 36-2201, Developing, Managing and Conducting Training.
- 2.2.2.6.1.3. (Added) Coordinate with IDT location supervisor to ensure wartime duty training is accomplished.
- 2.2.2.6.1.4. (Added) Forward certified AF Form 40A to the PACAF IMA program manager.
- 2.2.2.6.1.5. (Added) Coordinate with the IMA for IDT, AT, MPA, and RPA tours, provide justification for MPA and RPA tours.
- 2.2.2.6.1.6. (Added) Ensure security clearance for IMA is current or submit request via the OSS level program manager NLT two weeks prior to tour start date.
- 2.2.2.6.1.7. (Added) Track due dates for performance reports, PRFs, awards and decorations packages and ensure completion in a timely manner.
- 2.2.2.6.1.8. (Added) Verify IMA is aware of their responsibility to make adequate dependent care arrangements and complete an AF Form 357, Dependent Care Certification, if required.
- 2.2.2.6.1.9. (Added) Verify IMA has the needed clothing and equipment for contingency deployment.
- 2.2.2.6.1.10. (Added) Notify the OSS level intelligence IMA program manager immediately of any changes to the IMA Administrative Data, Production and Training Plan Worksheet.
- 2.2.2.6.1.11. (Added) Notify the OSS level intelligence IMA program manager immediately upon recognition of an IMAs inability to meet duty position eligibility requirements including physical fitness, dress and appearance, security clearance, training and education (duty position, upgrade, ancillary, and PME), mandatory FY IDT and AT requirements.
- 2.2.2.7. (Added) Conduct lateral training familiarizing personnel on tasks and procedures performed by other intelligence activities within the wing.
- 2.2.2.8. (Added) Develop and rehearse emergency destruction, evacuation and relocation procedures for peacetime, exercises and contingencies. Include procedures for loss of systems, power and communications infrastructure.

2.2.3.1.1. (Added) Establish minimum squadron intelligence training requirements in addition to wing established requirements. Ensure all squadron intelligence personnel are fully trained on squadron intelligence requirements.

2.2.3.1.2. (Added) Act as trainer or task certifier for items unique to squadron operations.

2.4.2.1.1. (Added) Units will be notified in advance of the annual data call. Include a strong justification for training and the impact the lack of training will have on intelligence support to the mission. Failure to provide the required information prevents the command from programming and budgeting required resources and can result in the unit having to fund the required training. Requirements are projected two years in advance by FY (ex: FY04 data call will be for FY06 requirements).

2.4.2.2. (Added) AETC sponsored formal training requirements must be completed on AF FORM 3933 and forwarded to HQ PACAF/INXU each year as required by the annual data call. ANG units submit formal training requests through the Base Education and Training Manager.

2.4.2.2.1. (Added) Submit nominations to HQ PACAF/INXU for AETC sponsored courses NLT 35 days prior to class start date.

2.4.2.3. (Added) Submit annual requests for Joint and National sponsored mobile training teams to HQ PACAF/INXU. Units will be notified in advance of PACOM's annual data call.

2.4.2.3.1. (Added) Coordinate with PACAF/INXU to obtain Joint or National sponsored in-residence courses at least 60 days prior to class start date.

2.5.1. (Added) Each intelligence organization will appoint a primary and alternate Intelligence Oversight (IO) Manager. The IO managers should maintain a continuity folder containing the documentation listed below. The documents need not be hardcopy, but must be readily available:

2.5.1.1. (Added) Letter appointing primary and alternate intelligence oversight manager.

2.5.1.2. (Added) Specific duties of appointed personnel.

2.5.1.3. (Added) Executive Order 12333, US Intelligence Activities.

2.5.1.4. (Added) DOD Directive 5240.1, DOD Intelligence Activities.

2.5.1.5. (Added) DOD Regulation 5240.1-R, Activities of DOD Intelligence Components that Affect US Persons.

2.5.1.6. (Added) AFD 90-2, Inspector General--The Inspection System.

2.5.1.7. (Added) AFI 14-104, Conduct of Intelligence Activities.

2.5.1.8. (Added) Any additional command guidance.

2.5.2. (Added) Provide annual refresher training on the provisions and restrictions of the IO program. Conduct and document initial and annual refresher IO training for all intelligence personnel and for all non-intelligence personnel whose duties may require them to collect, analyze, process, retain or disseminate intelligence information on US persons.

2.5.3. (Added) HQ PACAF/INXU developed an Intelligence Oversight page on SIPRNET. Page lists all required regulations, and minimum requirements for the command IO program.

3.1.2.1.1. (Added) Monitor changes in base support and deployment plans ensuring intelligence capability to support these plans exist. Ensure intelligence annexes are current and reflect unit functions, capabil-

ities and procedures. Identify critical manning and equipment shortfalls to PACAF/IN Staff, and info appropriate NAF SIO. Maintain current plan indices ensuring most current documents are reviewed. Also review PACAFI 10-405 CADRE for tasking/responsibilities that may apply. Review Base Support Plans annually or when changed ensuring intelligence annexes are current and clearly state deployment requirements.

3.2.1.1.1. (Added) Ensure Personnel Recovery information is incorporated in local exercise scenarios and SPINS.

3.2.1.1.2. (Added) Ensure scenarios test the entire contingency intelligence network by using realistic threat scenarios and inputs throughout the system to include areas such as debriefing and the mission planning cell.

3.2.1.1.3. (Added) Units will make maximum use of exercises to provide personnel additional familiarization with automated systems.

3.2.1.1.4. (Added) Weapons System Video (WSV).

3.2.1.1.4.1. (Added) Units will use the WSV in local exercise operations to ensure the capability is viable and utilized in the event of a contingency.

3.2.1.1.4.1.1. (Added) SIOs will ensure WSV taskings are reflected in local exercise ITOs/ATOs to test the WSV concept on a recurring basis.

3.2.1.1.4.2. (Added) Units will use 7th Air Force WSV Guidance, ACC WSV TTP, and AFI 33-132 in establishing local procedures for the system.

3.2.1.1.4.2.1. (Added) TTPs or checklists will include as a minimum:

3.2.1.1.4.2.1.1. (Added) Responsibilities and procedures for imagery digitization.

3.2.1.1.4.2.1.2. (Added) Memorandum of Agreement format for Multi-Media utilization.

3.2.1.1.4.2.1.3. (Added) Server responsibilities and procedures.

3.2.1.1.4.2.1.4. (Added) Release authority responsibilities and procedures.

3.3.1.2.1. (Added) HQ PACAF/INXU will be the focal point to assist subordinate units.

3.3.2.2.1. (Added) Maintain dedicated mobility equipment, supplies, documents, and a 30 day supply of expendable items. Mark deployable equipment and documents appropriately. Perform serviceability checks on all perishable/critical items (e.g. pens, markers, batteries, copier supplies).

3.3.2.4.1. (Added) Ensure personnel are familiar with their mobility responsibilities and are ready to respond to a recall notification within timelines applicable to mission requirements (24-48 hours for IMAs).

3.3.2.8.1. (Added) Appoint a primary and alternate custodian as the unit focal point for all GI&S matters. See AFI 14-205 and the PACAF supplement for additional guidance. At a minimum, the custodian will:

3.3.2.8.2. (Added) Establish local operating procedures for acquiring, storing, and distributing geospatial products/services and establishing new GI&S requirements.

3.3.2.8.3. (Added) Ensure procedures are established to update aeronautical products prior to use, (e.g. CHUM/NOTAM).

3.3.2.8.4. (Added) Ensure operating stock re-order levels have been determined for immediate replacement of material.

3.3.2.8.5. (Added) Ensure adequate "Basic Load", requirements are identified IAW appropriate OPlan Annex M; stock is separated, inventoried, prepared, and maintained for deployment. Include this stock on the automatic distribution (AD) listing. Ensure adequate "War Reserve Stock", requirements are identified to PACAF GI&S Officer (HQ PACAF/INXX) IAW appropriate OPlan Annex M.

3.3.2.8.6. (Added) Coordinate with weapons/tactics and wing plans personnel to develop unit-specific target material and imagery requirements. Establish procedures for ordering and maintaining the currency of target materials (e.g. DPPDB, BTG, OTG, etc).

3.3.2.10.1. (Added) A Shift Changeover Briefing template is provided in **Attachment 3 (Added)**, Exercise, Contingency, and Wartime Briefings.

3.3.2.11.1. (Added) Provide situation briefings when specified by the Battlestaff Director. A briefing template is provided in **Attachment 3 (Added)**

3.3.2.12. (Added) Intelligence Reception Planning.

3.3.2.12.1. (Added) As applicable, the wing/group SIO will develop an intelligence reception plan/checklist for receiving intelligence augmentation to include:

3.3.2.12.1.1. (Added) Receive intelligence personnel at the reception line.

3.3.2.12.1.2. (Added) Provide in-depth situation briefing.

3.3.2.12.1.3. (Added) Provide a tour to deployed personnel of all intelligence workcenters, primary and alternate relocation areas, base facilities and flightline/hardened aircraft shelter areas.

3.3.2.12.1.4. (Added) Provide a briefing on unit specific intelligence processes, procedures, and systems.

3.3.2.12.1.5. (Added) Provide the most current OB and message traffic from previous 24 hours.

3.3.2.12.1.6. (Added) Review supplies listing and ensure needed supplies are brought to intelligence work center.

3.3.2.12.1.7. (Added) Discuss other concerns such as line badges, OPSEC, billeting, vehicle support, air base ground defense, etc. as required.

3.3.2.13. (Added) Provide deployment briefings to all deploying aircrew and support personnel as directed by the commander. A briefing template is provided in **Attachment 3 (Added)**

3.3.3.1.1. (Added) Review the base support plan annually to evaluate deployment guidance and direction.

3.3.3.5. (Added) Develop standardized and detailed mobility checklists in coordination with the wing/group SIO.

3.3.3.6. (Added) Ensure mobility procedures satisfy time lines for packing and marshaling documents, materials, and equipment. Coordinate with wing/group SIO to deconflict intelligence deployment priorities, optimize personnel and equipment mix, and identify the planned intelligence structure and functions.

3.6. (Added) **Host Base Support Responsibilities.**

3.6.1. (Added) Host unit will provide and direct the Contingency Intelligence Network (CIN). The CIN is an interconnected series of intelligence work centers managed by the SIO and structured to support unit's employment mission. The network is the mechanism by which incoming and outgoing information

is processed, analyzed, and distributed for briefings, debriefings, reporting, and mission planning. The CIN is comprised of equipment such as land mobile radios (LMRs), secure telephones, fax machines, intelligence systems, and personnel. Along with equipment the CIN will also provide written procedures to perform intelligence functions in the primary intelligence work area, command post, alternate command post and squadrons.

3.6.2. (Added) The Senior Operational Commander has final approval over SIO designation. Host unit SIOs with reception/beddown commitments will:

3.6.2.1. (Added) Ensure systems connectivity, equipment support and communications infrastructure (primary and secondary) is functional in all intelligence workcenters, including locations for deployed squadrons. Coordinate with appropriate workcenter to correct malfunctions.

3.6.2.2. (Added) Implement the intelligence reception plan/checklist for receiving intelligence augmentation.

3.6.2.3. (Added) Provide a situation briefing tailored to meet needs of all incoming personnel. A briefing template is provided in **Attachment 3 (Added)**

4.1.1.2.1. (Added) Intelligence Personnel participating in the MPC will provide:

4.1.1.2.1.1. (Added) A Situation brief tailored to the tasking of the MPC prior to planning a mission.

4.1.1.2.1.2. (Added) SAFE areas and E&R procedures to be considered during the mission planning process.

4.1.1.2.1.3. (Added) Current situation threat display.

4.1.1.2.1.4. (Added) Threat analysis for ingress, target area, and egress (consider all air/ground/naval threats, terrain masking, and weapons delivery parameters).

4.1.1.2.1.5. (Added) Necessary target materials and charts, and procedures to keep them current (e.g. CHUM, NOTAMS, etc).

4.1.1.2.1.6. (Added) Target description and target analysis, as needed.

4.1.1.2.1.7. (Added) Assistance in selecting desired point of impact (DPI), desired mean point of impact (DMPI), weapons and fusing.

4.1.1.2.1.8. (Added) Precise positioning support and ensure there is a program to acquire mensurated coordinates when necessary.

4.1.1.2.1.9. (Added) Assistance with strip chart construction, as applicable.

4.1.1.2.1.10. (Added) Accountability of the original finished employment mission products until completion of that mission or until deemed necessary.

4.1.1.2.1.11. (Added) Analysis of all incoming data on enemy threats for impact to missions in the planning process.

4.1.1.2.1.12. (Added) Assistance to the MPC Chief in implementing procedures to replan missions based on new threats, ITO/ATO changes and/or diverted missions.

4.1.1.3.1. (Added) The Wing Operations Center's intelligence, as the centralized intelligence control node, will maintain a situation map capable of supporting each assigned unit's role and mission. Map scales may vary so long as threat displays are accurate throughout the CIN.

- 4.1.1.3.2. (Added) Ensure updated order-of-battle and current information is passed immediately.
- 4.1.1.3.3. (Added) Develop and implement written procedures for purging outdated data.
- 4.2.1.1.1. (Added) Ensure each aircrew member flying a combat mission is provided a mission briefing. A briefing template is provided in **Attachment 3 (Added)**
- 4.2.1.1.2. (Added) Ensure each aircrew member flying a combat mission is provided a step briefing, as required. Provide a step briefing to aircrew just prior to departing squadron area with updates to threat situation (including recently debriefed information) and E&R procedures. A briefing template is provided in **Attachment 3 (Added)**
- 4.2.1.1.3. (Added) Ensure aircrews are rebriefed on threat data prior to quick turn.
- 4.2.1.2.1. (Added) A briefing template is provided in **Attachment 3 (Added)**
- 4.2.1.3.1. (Added) Maintain an events/pass-on log to assist with changeover briefings. A briefing template is provided in **Attachment 3 (Added)**
- 4.3.1.2.1. (Added) Debriefings will be accomplished using locally developed, unit or airframe-specific debriefing worksheets. Debriefing worksheets will cover information required in theater specific mission reports (MISREPs).
- 4.3.1.7.1. (Added) Units will follow designated unit guidance, TTPs, or process checklists for their respective Areas of Responsibility and coordinate with HQ PACAF/INXU.
- 4.3.1.8. (Added) Report all incidence of meaconing, intrusion, jamming, interference, or other spectrum interference via a Joint Spectrum Interference Report (JSIR) according to theater directives.
- 4.3.1.9. (Added) Report all laser incidents according to theater directives, and/or the National Air Intelligence Center (NAIC) at <mailto:wjk53@naic.wrightpatterson.af.smil.mil> (SIPRNET e-mail) or NAIC WRIGHT PATTERSON AFB OH/TATD/TA// (PLA).
- 4.4.1.6.1. (Added) Blocks 14, 20, 21, 22, and 23 must be destroyed prior to downgrading to For Official Use and subsequent release to safety board.
- 4.4.1.8. (Added) Joint Pub 3-50.2 defines isolated personnel as military or civilian persons who have become separated from their unit or organization in an environment requiring them to survive, evade or escape while awaiting rescue or recovery. This includes: aircrew members on flying status, flight surgeons, load masters, flight engineers, combat control team members, boom operators, AWACS crew members, pararescue personnel, door gunners, crew chiefs, combat camera personnel and any other personnel who participate in flying missions in a hostile environment. Individuals will be photographed wearing a sanitized flight suit. Units must maintain two current hard copy ISOPREPs with original fingerprints, photographs, and signatures. Appropriate unit intelligence or operations personnel may maintain the ISOPREP (JPub 3-50.2)
- 4.4.1.9. (Added) Assigned personnel will have two ISOPREPS on file before participating in any mission during which the member could become isolated, or no later than 30 days after arrival on station.
- 4.4.2.2. (Added) Intelligence personnel should assist with EPAs by maintaining an E&R library, and discussing best probable course of action for downed personnel based upon available intelligence. Joint Pub 3-50.3, Appendix D contains guidance for developing an EPA. **Attachment 4 (Added)**, Evasion Palm of Action minimum Standards, provides minimum standards for EPA development in the absence of theater guidance.

4.4.4. (Added) In the absence of theater guidance, upon notification of isolated personnel immediately forward ISOPREP and Evasion Plan of Action (EPA) information via the fastest secure means available to a Joint Search and Rescue Center or Rescue Coordination Center. Include the PRC-112 six-digit radio identification code in Block 24, if available. Maintain one original copy of the ISOPREP and EPA at the unit for further dissemination.

4.4.4.1. (Added) If the Personnel Locator System (PLS) code from the PRC-112 is included on the ISOPREP, classification of the ISOPREP becomes SECRET/NOFORN. The ISOPREP must be secured and transmitted IAW security guidelines.

4.4.5. (Added) Blood Chit Program.

4.4.5.1. (Added) MAJCOM responsibilities:

4.4.5.1.1. (Added) HQ PACAF/INXU is the blood chit program manager for PACAF. HQ PACAF/INXU will consolidate results of unit blood chit annual inventories and forward results to PACOM rescue coordination center NLT 10 December.

4.4.5.2. (Added) When applicable, the Wing/Group SIO will:

4.4.5.2.1. (Added) Appoint, in writing, a Blood Chit program manager and alternate who will take custodial responsibility of all assigned blood chits.

4.4.5.2.2. (Added) The program manager will inventory and accept responsibility for all issued blood chits via AF form 310.

4.4.5.2.3. (Added) Conduct an annual blood chit inventory each November and forward results to HQ PACAF/INXU no later than 1 December.

4.4.5.2.4. (Added) The program manager and alternate will develop a continuity folder containing as a minimum: appointment letter, inventory list of each blood chit serial number, and procedures for handling and distributing blood chits. Distribution procedures will include a way of tracking specific blood chit numbers to individuals receiving them.

4.4.5.2.5. (Added) Review blood chit distribution procedures to ensure each unit has adequate stock available to conduct operations in support of national objectives.

4.5.1. (Added) Unit intelligence personnel will integrate automated systems into day-to-day operations and establish an ongoing, aggressive training program.

### ***References (PACAF-Added)***

DoD Directive 1300.7, Training and Education to Support the Code of Conduct (CoC)

DoDI 2000.16, DoD Antiterrorism Standards

DoD 3020.36-P, Master Mobilization Plan

DoD Directive 5230.11, Disclosure of Classified Military Information to Foreign Governments and International Organizations

DoD 5240.1-R, Procedures Governing the Activities of DoD Intelligence Components that Affect United States Persons

EO 11490, Assigning Emergency Preparedness Functions to Federal Departments and Agencies

JP 3-50.2, Doctrine for Joint Search and Rescue

AFI 10-704, Military Deception Program

AFI 10-1101, Operations Security (OPSEC)

AFI 14-104, Oversight of Intelligence Activities

AFI 14-205, Identifying Requirements for Obtaining and Using Geospatial Information and Services

AFI 16-201, Disclosure of Military Information to Foreign Governments and International Organizations

AFI 36-2201, Developing, Managing and Conducting Training

AFI 36-2209, Survival and Code of Conduct Training

AFI 90-201, Inspector General Activities

AFTTP 3-1, Vol II, Threat Reference Guide and Countertactics

Army FM 101-5-1, Operational Terms and Graphics

***Abbreviations and Acronyms (PACAF-Added)***

**ACO**—Airspace Control Order

**AD**—Automatic Distribution

**AETC**—Air Education and Training Command

**AFR**—Air Force Reserves

**AIS**—Air Intelligence Squadron

**AIT**—Aircrew Intelligence Training

**ANG**—Air National Guard

**AOB**—Air Order of Battle

**AOR**—Area of Responsibility

**AT**—Annual Tour

**BMC**—Basic Mission Capable

**BTG**—Basic Target Graphic

**CAP**—Combat Air Patrol

**CERI**—Combat Employment Readiness Inspection

**CHUM**—Chart Update Manual

**CMR**—Combat Mission Ready

**DMPI**—Desired Mean Point of Impact

**DPI**—Desired Point of Impact

**DPPDB**—Digital Point Positioning Database

**EOB**—Electronic Order of Battle

**FDO**—Foreign Disclosure Office

**FINPLAN**—Financial Plan

**FLOT**—Forward Line of Own Troops

**FSCL**—Fire Support Coordination Line

**GALE-LITE**—Generic Area Limitation Environment – using EOBS (ELINT Orders of Battle Service

**GOB**—Ground Order of Battle

**GOV**—Government Owned Vehicle

**ID**—Inactive Duty Tour

**IO**—Intelligence Oversight

**ISSO**—Information Systems Security Officer

**JSI**—Joint Spectrum Interference Report

**LAN**—Local Area Network

**LMR**—Land Mobile Radio

**MCP**—Mutual Cooperation Program

**MISREP**—Mission Report

**MOB**—Missile Order of Battle

**MPA**—Military Personnel Appropriation

**MQF**—Master Question File

**NAF**—Numbered Air Force

**NAIC**—National Air Intelligence Center

**NBC**—Nuclear, Biological, Chemical

**NLT**—No Later Than

**NOB**—Naval Order of Battle

**NOTAM**—Notice To Airmen

**OBAN**—Operating Budget Account Number

**OTG**—Operational Target Graphic

**PACAF**—Pacific Air Forces

**PLA**—Plain Language Address

**PLS**—Personnel Locator System

**PME**—Professional Military Education

**PRF**—Promotion Recommendation Form

**PTTP**—USPACOM Tactics, Techniques, and Procedures

**RPA**—Reserve Personnel Appropriation

**RST**—Reserve Support Team

**SAFE**—Selected Area For Evasion

**SAM**—Surface to Air Missile

**SAV**—Staff Assistance Visit

**SIPRNET**—Secure Internet Protocol Router Network

**SOF**—Special Operations Forces

**SOP**—Standard Operating Procedure

**SPINS**—Special Instructions

**SSR**—Special Security Representative

**TPFDD**—Time-Phased Force Deployment Document

**UCI**—Unit Compliance Inspection

**WINGS**—WRANGLER Inter Net Graphical System

**WRANGLER**—Not an Acronym, National SIGINT Externals Database

**Attachment 2 (Added)****EXTERNAL INTELLIGENCE TRAINING BRIEF**

**A2.1.** The SIO and the External Intelligence Training Program Manager will ensure that the following templates will be used as a minimum standard for developing threat briefings. Briefings will be further tailored to meet specific requirements of unit MDS, assigned theater, mission specific requirements and AFI 11-2 series publications.

A2.1.1. Aircraft (Fixed wing or Helicopter)

A2.1.1.1. Visual recognition (from the appropriate perspective)

A2.1.1.2. Countries of employment

A2.1.1.3. Roles and missions

A2.1.1.4. Variants

A2.1.1.5. Avionics

A2.1.1.5.1. AI radar

A2.1.1.5.2. Fire Control System(s)

A2.1.1.5.3. Radar Warning Receiver (RWR), as applicable

A2.1.1.5.4. Electronic Attack (EA) and Electronic Protection (EP) features, as applicable

A2.1.1.5.5. Chaff and flare

A2.1.1.6. Armament

A2.1.1.7. Maneuverability and flight envelope

A2.1.1.8. Primary threat country information

A2.1.1.8.1. Base locations

A2.1.1.8.2. Training

A2.1.1.8.3. Observed or documented tactics

A2.1.1.8.4. Indigenous modifications

A2.1.1.9. Threat warning indications and audio

A2.1.1.10. Countertactics/Counterprocedures

A2.1.1.10.1. Jamming program, techniques, and effectiveness, as applicable

A2.1.1.10.2. Chaff and flare program, techniques, and effectiveness, as applicable

A2.1.1.10.3. Aircraft maneuvers

A2.1.2. Air to air missiles

A2.1.2.1. Cueing system(s)

A2.1.2.2. Guidance method

A2.1.2.3. Off-boresight capabilities, as applicable

- A2.1.2.4. EP features or Infrared counter-countermeasures (IRCCM), as applicable
- A2.1.2.5. Employment ranges
- A2.1.2.6. Maneuverability
- A2.1.2.7. Fusing
- A2.1.2.8. Lethal radius
- A2.1.2.9. Primary threat country information
  - A2.1.2.9.1. Training
  - A2.1.2.9.2. Observed or documented tactics
  - A2.1.2.9.3. Indigenous modifications
- A2.1.2.10. Threat warning indications and audio
- A2.1.2.11. Countertactics/Counterprocedures
  - A2.1.2.11.1. Jamming programs, techniques, and effectiveness, as applicable
  - A2.1.2.11.2. Chaff and flare programs, techniques, and effectiveness, as applicable
  - A2.1.2.11.3. Aircraft maneuvers
- A2.1.3. Surface to Air Missile (SAM) Systems
  - A2.1.3.1. Countries of employment
  - A2.1.3.2. Roles and missions
  - A2.1.3.3. Associated radars systems, as applicable
    - A2.1.3.3.1. Early Warning (EW)
    - A2.1.3.3.2. Target Acquisition (TA)
    - A2.1.3.3.3. Height Finder (HF)
    - A2.1.3.3.4. Target Tracking Radar (TTR)
    - A2.1.3.3.5. Missile Guidance (MG)
  - A2.1.3.4. Fire Control System(s)
  - A2.1.3.5. EP features, as applicable
  - A2.1.3.6. Employment range and altitude
  - A2.1.3.7. Missile capabilities
    - A2.1.3.7.1. Maneuverability
    - A2.1.3.7.2. Fusing
    - A2.1.3.7.3. Lethal radius
  - A2.1.3.8. Visual cues
  - A2.1.3.9. Primary threat country information

- A2.1.3.9.1. Permanent and alternate site locations, as applicable
- A2.1.3.9.2. Training
- A2.1.3.9.3. Observed and documented tactics
- A2.1.3.9.4. Indigenous modifications
- A2.1.3.10. Threat warning indications and audio
- A2.1.3.11. Countertactics/Counterprocedures
  - A2.1.3.11.1. Jamming programs, techniques, and effectiveness, as applicable
  - A2.1.3.11.2. Chaff and flare programs, techniques, and effectiveness, as applicable
  - A2.1.3.11.3. Aircraft maneuvers
- A2.1.4. Anti-aircraft Artillery (AAA)
  - A2.1.4.1. Countries of employment
  - A2.1.4.2. Roles and missions
  - A2.1.4.3. Associated radars systems, as applicable
    - A2.1.4.3.1. Early Warning (EW)
    - A2.1.4.3.2. Target Acquisition (TA)
    - A2.1.4.3.3. Height Finder (HF)
    - A2.1.4.3.4. Target Tracking Radar (TTR)
  - A2.1.4.4. Fire Control System(s)
  - A2.1.4.5. EP features, as applicable
  - A2.1.4.6. Employment range and altitude
  - A2.1.4.8. Visual cues
  - A2.1.4.9. Primary threat country information
    - A2.1.4.9.1. Permanent and alternate site locations, as applicable
    - A2.1.4.9.2. Training
    - A2.1.4.9.3. Observed and documented tactics
    - A2.1.4.9.4. Indigenous modifications
  - A2.1.4.10. Threat warning indications and audio
  - A2.1.4.11. Countertactics/Counterprocedures
    - A2.1.4.11.1. Jamming programs, techniques, and effectiveness, as applicable
    - A2.1.4.11.2. Chaff and flare programs, techniques, and effectiveness, as applicable
    - A2.1.4.11.3. Aircraft maneuvers
- A2.1.5. Jammers

- A2.1.5.1. Countries of employment
- A2.1.5.2. Roles and missions
- A2.1.5.3. Frequency coverage and systems affected
- A2.1.5.4. Employment
  - A2.1.5.4.1. Expected employment locations
  - A2.1.5.4.2. Effective range
  - A2.1.5.4.3. Jamming techniques
  - A2.1.5.4.4. Jamming targets
  - A2.1.5.4.5. Jamming effectiveness
- A2.1.5.5. Jamming indications
- A2.1.5.6. Countermeasures/Countertactics to minimize effects
- A2.1.6. Passive Detection Systems
  - A2.1.6.1. Countries of employment
  - A2.1.6.2. Roles and missions
  - A2.1.6.3. Frequency coverage and systems detected
    - A2.1.6.3.1. Detection range
    - A2.1.6.3.2. Total tracking capacity
  - A2.1.6.4. Permanent and alternate site locations
    - A2.1.6.4.1. Detection coverage
  - A2.1.6.5. Countermeasures/Countertactics to minimize detection

**Attachment 3 (Added)****EXERCISE, CONTINGENCY, AND WARTIME BRIEFINGS**

**A3.1.** The following templates will be used as a minimum standard for developing intelligence briefings during exercise, contingency, or wartime operations.

A3.1.1. Initial Situation Briefing. Purpose: Provide the Commander and key staff with intelligence pertaining to the current crisis, and the events that have led to it. The briefing will be presented following recall or alert notification. The following items will be addressed in the briefing, as applicable:

A3.1.1.1. Security classification and Current as of time.

A3.1.1.2. Major events leading to the crisis.

A3.1.1.3. Any National-level decisions

A3.1.1.4. Enemy force dispositions (Air, Air Defense, Naval, Ground, etc.), as applicable.

A3.1.1.5. Possible enemy courses of action.

A3.1.1.6. Security classification reminder.

A3.1.2. Deployment Briefing. Purpose: Provide intelligence information to aircrew, key staff, and deploying personnel prior to deployment. The following items will be included, as applicable.

A3.1.2.1. Security classification and Current as of time.

A3.1.2.2. Summary of political situation.

A3.1.2.3. Overview of enemy force disposition and activity, as applicable.

A3.1.2.4. Anticipated enemy reaction to deployment.

A3.1.2.5. Potential enroute threats (enemy, third-party nation).

A3.1.2.6. Threat situation at deployed location, in the absence of OSI or Security Forces representatives.

A3.1.2.6.1. Force Protection Condition (FPCON).

A3.1.2.6.2. Potential reactions to deployment (enemy, local populace, terrorist, third party, etc).

A3.1.2.7. Bailout or alternate landing issues.

A3.1.2.7.1. Airman Geneva Convention status.

A3.1.2.7.2. Storage or Emergency destruction of classified.

A3.1.2.7.3. Force Protection Condition (FPCON).

A3.1.2.8. Reporting instructions and Essential Elements of Information (EEI's)

A3.1.2.9. Security classification reminder.

A3.1.3. Situation Briefing. Purpose: Provide the Battle Staff and deployed aircrew the latest intelligence information to assist in decision making. The briefing will included the following items as, as applicable:

A3.1.3.1. Security classification and Current as of time.

A3.1.3.2. Significant political developments.

- A3.1.3.3. Significant military developments.
- A3.1.3.4. Current enemy force disposition (Air, Air Defense, Ground, Naval, etc), as applicable.
- A3.1.3.5. Observed enemy tactics or employment strategies.
- A3.1.3.6. Indications of impending enemy attack.
- A3.1.3.7. Potential enemy courses of action.
- A3.1.3.8. Local area situation (terrorism, sabotage, subversion threats, etc), in the absence of OSI and Security Forces representatives.
- A3.1.3.9. Security classification reminder.
- A3.1.4. Mission Briefing. Purpose: Provide aircrew with the latest intelligence affecting their mission. Accurate and timely intelligence information should be provided on targets, mission areas, enroute threats, evasion and recovery, and any other factors essential to mission success. The briefing will cover the following topics, as applicable:
  - A3.1.4.1. Security classification and Current as of time.
  - A3.1.4.2. General battle situation (Significant engagement and developments).
  - A3.1.4.3. New weapons or observed tactics.
  - A3.1.4.4. Target information, as applicable.
    - A3.1.4.4.1. Name and location
    - A3.1.4.4.2. Description
    - A3.1.4.4.3. Significance
    - A3.1.4.4.4. Elements to be attacked
    - A3.1.4.4.5. Desired Mean Point of Impact(s) (DMPI)
    - A3.1.4.4.6. Best available imagery
  - A3.1.4.5. General situation in the target area
    - A3.1.4.5.1. FEBA/FLOT/FSCL
    - A3.1.4.5.2. Enemy force disposition
  - A3.1.4.6. Enroute threats (Air, Air Defense, Ground, Naval, SOF, etc)
    - A3.1.4.6.1. Ingress
    - A3.1.4.6.2. Target area
    - A3.1.4.6.3. Egress
  - A3.1.4.7. Local area situation
    - A3.1.4.7.1. Potential SOF or terrorist threats (Snipers, mortars, MANPADS, etc)
  - A3.1.4.8. Personnel Recovery issues
    - A3.1.4.8.1. SAFE areas
    - A3.1.4.8.2. Theater recovery and authentication procedures

A3.1.4.8.2.1. SAR word, letter, and number

A3.1.4.8.2.2. SARNEG

A3.1.4.8.2.3. Duress word

A3.1.4.8.3. Emergency destruction of classified

A3.1.4.8.4. Geneva Conventions Card and status

A3.1.4.9. Essential Elements of Information (EEIs)

A3.1.4.10. Inflight reporting requirements

A3.1.4.11. Debriefing requirements

A3.1.4.12. Security classification reminder

A3.1.4.13. Intelligence personnel will provide aircrew ISOPREP and EPA for review, in accordance with theater directives.

A3.1.4.14. Intelligence personnel will provide an E&E kit with a Blood Chit, EVC, and Pointy-Talkie as a minimum. Other items will be provided as required by theater directives.

A3.1.4.15. Intelligence personnel will remind aircrew to sanitize their uniforms.

A3.1.5. Step Briefing. Purpose: Provide aircrew with last minute intelligence affecting their mission. The following items should be briefed, as applicable:

A3.1.5.1. Security classification and time of information

A3.1.5.2. Target changes

A3.1.5.3. New or relocated threats

A3.1.5.4. New tactics

A3.1.5.5. Personnel Recovery issues

A3.1.5.6. Latest threat update code

A3.1.5.7. Any other issues impacting mission effectiveness

A3.1.5.8. Security classification reminder

A3.1.6. Shift Changeover Briefing. Purpose: Provide incoming personnel a synopsis of events and issues to prepare them for their shift. The briefing should include the following items, as applicable:

A3.1.6.1. Most current Situation Briefing

A3.1.6.2. Review immediate tasks

A3.1.6.2.1. Briefings

A3.1.6.2.2. Debriefings

A3.1.6.2.3. Reports

A3.1.6.3. Personnel status

A3.1.6.4. Work center status (Battle Staff, WOC, MPC, Squadrons, etc)

A3.1.6.5. Equipment and network status (SIPRNET, STU-III, WSV, PCI3, etc)

A3.1.6.6. Review significant events/threat advisory log

A3.1.6.7. Review upcoming schedules

A3.1.6.7.1. Battle Staff

A3.1.6.7.2. Flying

A3.1.6.7.3. MPC

A3.1.6.8. Review RFI/PR status

A3.1.6.9. Review changes to BSD, SPINS, WATCHCON, DEFCON, FPCON, etc

A3.1.6.10. Address procedural changes

A3.1.6.11. Status and location of vehicles and keys

A3.1.6.12. Review current chem codes and duress words

**Attachment 4 (Added)****EVASION PLAN OF ACTION MINIMUM REQUIREMENTS**

**A4.1.** See Joint Pub 3-50.3, Joint Doctrine for Evasion and Recovery, for specific guidance for preparing EPAs. As a minimum, EPAs should include the following information:

A4.1.1. Identification.

A4.1.2. Name and Rank.

A4.1.3. Mission Number, Aircraft or Team Call Sign, Crew or Team Position, Type of Aircraft, Call Sign Suffix, Other.

A4.1.4. Planned Route of Flight, Travel, and/or DELTA Points on File.

A4.1.5. If not on file, the route points should be described in the EPA for ingress and egress.

A4.1.6. Describe in flight emergency plans for each leg of the mission.

A4.1.7. Immediate Evasion Actions and/or Intentions for the First 48 Hours, if uninjured.

A4.1.8. Immediate Evasion Action and/or Intentions, if Injured.

A4.1.9. Extended Evasion Actions and/or Intentions after 48 Hours.

A4.1.9.1. Destination (SAFE, mountain range, coast, border, forward edge of battle area).

A4.1.9.2. Travel routes, plans, and/or techniques (either written and/or sketched).

A4.1.9.3. Actions and/or intentions at potential contact or recovery locations.

A4.1.9.4. Recovery or contact point signals, signs, and/or procedures (written and/or sketched).

A4.1.9.5. Backup plans, if any, for the above.

BRUCE BINGLE, Colonel, USAF  
Director of Intelligence